

EARTH DAY AND ENERGY FAIR 2011

PARTICIPANT FORM

Note: Please fill out one form for each separate display, activity, entertainment, or vendor booth in which you wish to participate

YES We would like to participate in the Earth Day & Energy Fair at the Douglas County Fairgrounds in and around Douglas Hall on Saturday, April 23, 2011, 10 a.m. - 4 p.m.

Name of Organization, Business, or School: _____

Name of Contact Person: _____

Phone Number/FAX Number: _____

Mailing Address: _____

E-Mail Address: _____

Type of Participation: (please check only one)

Educational Booth: Activity: Entertainment: Vendor:

Title Of Display, Activity, or Other: _____

Description of display, activity, entertainment, or items being sold, include prices:

(To be considered for participation, each applicant must demonstrate a direct correlation to the objectives of the Earth Day program. Unrelated exhibits will not be approved. Final selections are subject to review by the committee.)

Participant Needs: (See back of form for description of amenities provided).

Electrical outlet: Table: Chairs: Water Source:

Inside Booth space: 10x10 10x20

Activity Location: Main hall Stage Outside

** Please describe any special considerations for placement of your booth or activity:

Please return this form by March 31st

Email to: trmanton@co.douglas.or.us

FAX to: 541-440-6264

Mail to: Tom Manton

1036 SE Douglas, Room 306

Roseburg, OR 97470

Earth Day and Energy Fair Exhibitor Information

Event Coordinator: Tom Manton, Douglas County Public Works
Phone: (541) 440-4255
Fax: (541) 440-6264
Email: trmanton@co.douglas.or.us

Displays: One table (8') and 2 chairs will be provided for each display, unless otherwise noted. Electrical power may be available upon request, however, no extension cords will be provided. As with last year, there will be an 8' high pipe framing at the back of the booth but only a half height curtain. There will be two shorter side curtains with pipe provided. Nothing can be pinned, stapled or attached to the curtains, but lightweight materials can be hung from the back pipe. Display decorations, table covers, backdrops, banners, or signs must be provided by you. Wireless internet will be available on site provided by DC Wireless.

Objectives: Through this fun and family-friendly event, we wish to promote conservation, sustainability, and alternative energy, to celebrate our earth, to provide educational programming, to demonstrate eco-friendly products and services, and to encourage the people of Douglas County to be stewards of their environment.

Entertainment:

A stage will be available for entertainment. Please indicate your needs on opposite page. A sound system with hand held and wireless microphones are available. Additional audio equipment, music, and props must be provided by you. Please keep stage props simple as space and set-up time is limited.

Vendors: One table (8') and 2 chairs will be provided for each vendor, unless otherwise noted. See above Displays description for additional information.

Drawing: Each participating program and vendor is asked to donate \$20 in merchandise or gifts to be placed in gift baskets for drawing prizes. Please come prepared to participate. This is in lieu of any booth fee.



**** Please indicate on the opposite page if you have any special considerations regarding booth placement or neighboring activities. For example, live animals would not be placed next to a high noise activity.**

Once again, all of the above is provided to you "at no cost". Please participate in the spirit of sharing your expertise with the community and celebrating our natural resources.